

GUIDELINES FOR WOODCOCK FOUNDATION GRANTS

Revised 9/2007

Please note: Applications that are not complete, or do not include all necessary supporting documentation, or are completed by someone other than the applicant will be returned. It is important that you include your most recent transcript then send your final transcript as soon as you receive it.

APPLICANT MUST:

1. Submit a completed application (Trustees require that the student fill out application) before the announced deadlines, prior to the twice yearly Foundation Board meetings when applications will be considered. The application deadlines are June 10 for the Fall semester or following school year, November 1 for the following Spring semester (when applying for that semester only.) All information must be included (except: a letter of recommendation may be mailed separately by the person making the recommendation). All applicable questions on the form must be answered, and the form must be signed by the applicant and also by the parents of the applicant when appropriate.
2. Demonstrate by his/her application a clear and unmistakable need for Woodcock assistance.
3. Show that parents are assisting the applicant.
4. Have savings, a part-time job, or both to help with his/her own expenses, or good reason not to be working.
5. Be an active canonical or geographic resident of the Diocese of Kentucky. If the former only, a letter from the applicant's parish priest is required.
6. Have academic standing high enough so that he/she will be able to maintain a 2.5 grade point average in a four point system (in college).
7. Take the course load stipulated in the application, and explain any withdrawals.
8. If an applicant is claimed by his/her parents as an income tax deduction, a copy of the first page of the parent's IRS return must accompany the application. If the applicant says he/she was not claimed by the parents for deduction, and the applicant's own form shows an income too small to support the applicant without outside assistance, applicant must provide an explanation with application.

Miscellaneous:

1. The Woodcock Foundation funds students attending colleges offering an academic degree, and some professional and technical schools, but not private elementary and high school. Graduate school applications will be entertained on a funds available basis.
2. Applications must be complete and legible. (Prefer printed or typed).
3. Assets, as well as income, will be seriously taken into consideration..
4. Checks will be made out jointly to the student and to the institution to which he/she is applying.
5. Woodcock Foundation grants are for tuition, books, and fees only.